



COMITÉ NOVIEMBRE

MES DE LA HERENCIA PUERTORRIQUEÑA – PUERTO RICAN HERITAGE MONTH

Comité Noviembre 25 años... Unidos por nuestro orgullo boricua!

SIXTH ANNUAL PUERTO RICAN ARTISANS FAIR & EXHIBIT

SATURDAY, NOVEMBER 19, 2011

EUGENIO MARÍA DE HOSTOS COMMUNITY COLLEGE
HOSTOS CENTER FOR THE ARTS & CULTURE

450 Grand Concourse
Bronx, NY 10451

11:00AM – 9:00PM

ARTIST APPLICATION FORM

2011

COMITÉ NOVIEMBRE MEMBER ORGANIZATIONS

INSTITUTE FOR THE PUERTO RICAN/HISPANIC ELDERLY
ASPIRA OF NEW YORK, INC.
EL CENTRO DE ESTUDIOS PUERTORRIQUEÑOS
EL MUSEO DEL BARRIO
EUGENIO MARÍA DE HOSTOS COMMUNITY COLLEGE
NATIONAL INSTITUTE FOR LATINO POLICY
LATINOJUSTICE – PRLDEF
NATIONAL CONGRESS FOR PUERTO RICAN RIGHTS – JUSTICE COMMITTEE
EL PUENTE
PUERTO RICO FEDERAL AFFAIRS ADMINISTRATION



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PURPOSE

In keeping with its mission to promote Puerto Rican culture and art as well as to commemorate its twenty-fourth anniversary, Comité Noviembre, CN would like to invite you to participate in its Fifth Annual Puerto Rican Artisans Fair and Exhibit on Saturday, November 19, 2010 from 11:00 AM to 6:00 PM and 11:00 AM to 9:00 PM depending on space chosen at the Eugenio María de Hostos Community College, 450 Grand Concourse in the Bronx. A nominal fee of \$100 or \$50 will be charged depending on location of booth.

In 2006, in celebration of its 20th anniversary, CN, established the Annual Puerto Rican Artisans Fair & Exhibit. Making this fair a reality was a natural progression of CN's goals and mission. CN invited Puerto Rican artisans from throughout the US and Puerto Rico to participate in this Fair. Over 50 *artesanos puertorriqueños* participated and the event boasted an attendance of over 5000 people in this very first Fair. CN also conducted workshops for children and adults, like mask making, the history of the three kings' celebration, Taíno storytelling in order to make sure that our youth learned about our culture, traditions and folklore. The day is advertised as an opportunity to kick-off your holiday shopping season and purchase unique Puerto Rican original gifts for that special person on your list and, at the same time support our *artesanos*. CN will continue to work with local media, (print, radio, television), to attract the community to this event. Thousands of participants are again expected.

If you are an artist, interested in CN's **Sixth Annual Puerto Rican Artisans Fair & Exhibit** please fill out the following form by **Monday, October 17, 2011** and return to: **COMITÉ NOVIEMBRE, c/o** Box Office, Hostos Center for the Arts & Culture, 450 Grand Concourse (at 149 St.), Bronx, NY 10451, **ATTN: Wally Edgecombe. Please make fee check payable to: Comité Noviembre.** For more information please contact: Luis Cordero at (914) 505-5482/ luis.cordero@comitenoviembre.org, Wally Edgecombe at (718) 518-6700 walledgecombe@hostos.cuny.edu or Teresa A. Santiago, (914) 263-6599/ teresa.santiago@comitenoviembre.org.

ELIGIBILITY

- Artist must be Puerto Rican or of Puerto Rican descent
- Submit short bio/resume and description of work
- Submit photographs of several stages of your work in progress including the final piece. All pieces sold must be hand crafted and not mass produced. (If you participated in the past and plan to sell the same items, then you are not required to send in photos of your work.)

GUIDELINES

- Artist (or representative), must be present at the table/booth during all open hours for the entire length of the fair
- Artist (or representative), will be responsible for the set-up and breakdown of the displays. Set-up begins at 8:00AM on the day of the event and breakdown starts at 7PM in the gym and 9PM in the main entrance.
- Artist will be responsible for proper security of sale items and equipment during fair open hours
- Artist may accept cash, check, or credit card payments for items sold. (If credit cards will be accepted, artist must provide own imprint machine and/or cell phone. No credit card machine or phones lines will be provided by CN.
- Artist is responsible for collecting sales tax on all sales.
- **Commercially made pieces are not allowed for sale or exhibit**
- Application must be in by **Monday, October 17, 2011**. You are encouraged to fill out and submit the application early as there are no guarantees for latecomers to participate.
- A fee of \$100 or \$50 will be charged to artist depending on location of booth for participation in CN's Sixth Annual Puerto Rican Artisans Fair
- Out-of-town artist are responsible for their own travel and hotel accommodations.
- Artisans should bring pieces that vary in prices



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COMITÉ NOVIEMBRE WILL BE RESPONSIBLE FOR:

- One table (CN encourages artisans to bring their own setup.) and 2 folding chairs
- Electrical outlets are limited and will be assigned as applications are received.
- Marketing and media outreach for the event
- On-site Fair manager

TERMS & CONDITIONS FOR PARTICIPATION

- A completed application must be submitted by Monday, October 17, 2011 which includes:
 - Application
 - Fee Payment - Please make check payable to: Comité Noviembre
 - \$100 fee space in main entrance in front of theater, (11AM – 9PM) 16 spaces available
 - \$50 fee for space in the Gym, (11AM – 6PM), 40 spaces available

Spaces will be distributed on a first come first serve basis
- Hand crafted pieces should reflect the culture of Puerto Rico. **No commercial pieces are allowed**
- Comité Noviembre nor the Eugenio María de Hostos Community College are responsible for damaged or stolen merchandise.
- **Basic contact information will be used in the program. If you do not wish to be included please let us know.**

ARTIST CONTACT INFORMATION – (PLEASE PRINT)

NAME:

NAME OF BUSINESS:

BUSINESS/STUDIO ADDRESS:

CITY: STATE: ZIP CODE:

PHONE (WORK):

(CELL):

BUSINESS/STUDIO WEBSITE:

HOME ADDRESS:

CITY:

STATE:

ZIP CODE:

PHONE (HOME)

CELL PHONE

E-MAIL ADDRESS:

PLEASE CHECK SPACE DESIRED:

\$100 MAIN ENTRANCE

\$50 IN GYM

I understand that Comité Noviembre, only facilitated and coordinated this fair and will have representatives available the day of the fair to answer any questions I may have. Comité Noviembre and its members, (Institute for the Puerto Rican/Hispanic Elderly, ASPIRA of New York, El Centro de Estudios Puertorriqueños, El Museo del Barrio, Eugenio María de Hostos Community College, National Congress for Puerto Rican Rights - Justice Committee, National Institute for Latino Policy, Latino Justice – PRLDEF, El Puente and the Puerto Rico Federal Affairs Administration), will be held harmless of any charges or claims, any personal injuries, sickness, loss of property or money.

ARTISAN'S SIGNATURE: _____

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ARTISTIC MEDIUM

WHAT DO YOU CREATE? (PLEASE BE SPECIFIC)

- MASKS
- SCULPTURES
- PAINTINGS
- MUSICAL INSTRUMENTS (*PLEASE SPECIFY*) _____
- BOOKS
- CLOTHING
- PHOTOGRAPHS
- JEWELRY
- EATABLE PRODUCTS (*PLEASE SPECIFY*) _____
- OTHER (*PLEASE SPECIFY*) _____

PLEASE TELL US ABOUT THE MATERIALS YOU USE:

- CLAY
- FIBER/TEXTILES/CLOTH
- GLASS
- LEATHER/SKINS
- METAL
- PAPER
- STONE
- WOOD
- MAN-MADE MATERIALS
- OTHER (PLEASE DESCRIBE) _____

PLEASE DESCRIBE YOUR WORK DIMENSIONS AND ACCOMODATIONS NEEDED FOR DISPLAY (INCLUDING ELECTRICAL):

PLEASE MAKE FEE CHECK PAYABLE TO COMITE NOVIEMBRE & RETURN WITH COMPLETE APPLICATION FORM TO:

**COMITÉ NOVIEMBRE, c/o Box Office, Hostos Center for the Arts & Culture
450 Grand Concourse (at 149 St.), Bronx, NY 10451, ATTN: Wally Edgcombe.**

By: Monday, October 17, 2011

FOR MORE INFORMATION PLEASE CONTACT:

LUIS CORDERO, (914) 505-5482/ LUIS.CORDERO@COMITENNOVIEMBRE.ORG
WALLY EDGECOMBE, (718) 518-6700/WAEDGECOMBE@HOSTOS.CUNY.EDU
TERESA A. SANTIAGO, (914) 263-6599/TERESA.SANTIAGO@COMITENNOVIEMBRE.ORG

**COMITÉ NOVIEMBRE'S FISCAL AGENCY
INSTITUTE FOR THE PUERTO RICAN/ HISPANIC ELDERLY
105 EAST 22ND STREET, NEW YORK, NY 10011, (212) 677-4181; (212) 777-5106 FAX
WWW.COMITENNOVIEMBRE.ORG**

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